

**Minutes from a Regular Meeting of the Board
of Trustees of WHIN Music Community
Charter School**

WHIN Music Community Charter School

Board of Trustees Meeting

Tuesday, March 21, 2017

7:00PM – 9:00PM Full External Board Meeting

LOCATION:

The Charter Center
111 Broadway, Suite 604
New York, NY 10006

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, March 21, 2017, at The Charter Center, 111 Broadway, Suite 604, New York, New York 10006.

The following Board members were present:

- Kenneth Grover
- Melissa Randazzo Wagner
- Robert Green [via video conference]
- Ivonne Norman
- Andrea Profili

The following Board members were absent and excused:

- Gregory David

The following Management members were present:

- David Gracia
- Charlie Ortiz

1. Call to Order

Mr. Grover (substituting for Mr. David) began the meeting at approximately 7:00 pm with a roll call of attendees.

2. Ratify Board Meeting notes from February 2017 Meeting (Resolution 1)

Mr. Green introduced a motion to accept the minutes from the Board Meeting held on February 21, 2017. The Board members discussed suggested minor changes to the draft and decided to make no changes.

Upon motion duly made and seconded, the Board Meeting minutes for the February 21, 2017 Board meeting were unanimously approved by all of the Board members present.

3. Acknowledge Board Members Resignations

The Board acknowledged the resignations of Carmel Owen in October 2016 and Anne Cohen in March 2017.

4. Facilities Update

The Board discussed the upcoming Public Hearing on April 4, 2017 related to the short-term DOE co-location and the final decision scheduled for April 19, 2017. The Board further discussed their real estate options for long-term facilities and will continue their diligent search, including exploring other real estate agent options.

5. Board Support

Ms. Norman and Mr. Green shared their thoughts and insights from the seminar on financial oversight held at The Charter Center on March 1, 2017. The Board discussed the members' financial responsibilities and various suggestions for successful financial management.

The Board was reminded the next seminar on charter school academic oversight and leader evaluation will be on April 6, 2017 at 2:00 PM at The Charter Center.

The Board also discussed engaging in efforts for recruiting new board members after determining the specific needs and skills sought as well as the possibility of retaining the services of a Board consultant. Management provided the Board with suggested Board consultants for review.

6. Management Reports

Management presented the current cash flow projection for review by the Board.

Mr. Gracia informed the Board the school has confirmation of its IRS 501(c)(3) non-profit organization status and informed the school has received 400 student applications to date . A further student enrollment informational session will be held on March 28, 2017.

Mr. Ortiz discussed the continued efforts on staff recruitment and informed of the upcoming job fairs scheduled for March 25, 2017 and June 3, 2017.

Mr. Gracia informed the Walton Grant application was in process and on track to meet the March 30, 2017 submission deadline.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 9:00 pm.