

**Minutes from a Regular Meeting of the Board
of Trustees of WHIN Music Community
Charter School**

WHIN Music Community Charter School

Board of Trustees Meeting

Tuesday, April 18, 2017

7:00PM – 9:00PM Full External Board Meeting

LOCATION:

The Charter Center
111 Broadway, Suite 604
New York, NY 10006

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, April 18, 2017, at The Charter Center, 111 Broadway, Suite 604, New York, New York 10006.

The following Board members were present:

- Gregory David
- Kenneth Grover
- Melissa Randazzo Wagner
- Robert Green
- Ivonne Norman
- Andrea Profili

The following Management members were present:

- David Gracia
- Charlie Ortiz

Also in attendance were:

- Arnold Adlin
- David Umansky
- Shawan Edwards

1. Call to Order

Mr. David began the meeting at approximately 7:00 pm with a roll call of attendees.

2. Ratify Board Meeting notes from March 21, 2017 Meeting (Resolution 1)

Mr. David introduced a motion to accept the minutes from the Board Meeting held on March 21, 2017.

Upon motion duly made and seconded, the Board Meeting minutes for the March 21, 2017 Board meeting were unanimously approved by all of the Board members present.

3. Facilities Update

The Board discussed the ongoing process related to the short-term DOE co-location and reviewed the MOU regarding such co-location with CMSP at the M.S. 328 building. Management informed the final decision/PEP vote is now scheduled for May 17, 2017.

David Umansky and Shawan Edwards from Civic Builders made a brief presentation related to a potential long term facility, including anticipated costs of developing this site and zoning requirements. CB explained the different scenarios for financing this project.

The Board further discussed their real estate options for long-term facilities and will continue their diligent search, including exploring other real estate agent options.

4. Board Support

Dr. Randazzo and Mr. Grover shared their impressions of the academic oversight and leader evaluation seminar held at The Charter Center on April 6, 2017. The underlying themes were school culture, student attendance and academic achievement as indicators of successful charter school operation. Mr. Grover will circulate the materials provided during this seminar.

The Board again discussed engaging in efforts for recruiting new board members. Dr. Randazzo will take the lead in developing an internal survey in an effort to assess the Board's specific needs and skills sought and the possibility of retaining the services of a Board consultant.

5. Organizational Update

The Board reviewed and discussed the organizational chart, the student enrollment policy, Freedom of Information Law policy, FERPA policy and complaint process policy.

Ms. Norman introduced a motion to ratify the organizational chart, the student enrollment policy, Freedom of Information Law policy, FERPA policy and complaint process policy

Upon motion duly made and seconded, the above policies were unanimously approved by all of the Board members present.

6. Management Reports

Mr. Gracia confirmed the student lottery will be held on April 19, 2017 at The Charter School Center at 12:00 p.m. via a computerized system and once the 108 students are selected, management will contact each of the families via telephone / email to inform them and the families will have 7 days to confirm enrollment.

Mr. Ortiz informed the Board of the continued efforts on staff recruitment and ongoing interview process.

The Board reviewed and discussed the cash flow projection, balance sheet and profit and loss statement presented by Management which are subject to change upon closing of the books for the month of April. Management will present the updated cash flow projection prior to the next Board meeting.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 9:10 pm.

APPROVED