

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music Community
Charter School

WHIN Music Community Charter School

Board of Trustees Meeting

Tuesday, August 15, 2017

7:00PM – 9:00PM Full External Board Meeting

LOCATION:

Gregorio Luperon High School
501 West 165th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, August 15, 2017 at Gregorio Luperon High School, 501 West 165th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Kenneth Grover
- Robert Green
- Melissa Randazzo Wagner
- Ivonne Norman

The following Board members were absent and excused:

- Andrea Profili

The following Management members were present:

- David Gracia
- Charlie Ortiz

Also in attendance were:

- Arnold Adlin

1. Call to Order

Mr. David called the meeting to order at approximately 7:04 pm.

2. Ratify Board Meeting Minutes from the July 18, 2017 Meeting and the August 15, 2017 Special Board Meeting (Resolution 1)

Mr. Green introduced a motion, seconded by Mr. Grover, to ratify the Minutes from the Board Meeting held on July 18, 2017 and the Special Meeting held on August 15, 2017.

Upon motion duly made and seconded, the Board Meeting Minutes for the July 18, 2017 Board Meeting and the August 15, 2017 Special Board Meeting were unanimously approved by all of the Board members present.

3. Summer Institute:

Mr. Ortiz provided the Board with a walkthrough of the August Summer Institute currently held at Gregorio Luperon High School.

4. Facilities Update:

Mr. Gracia informed the Board the renovations/preparation of the school's short term facilities remains ongoing. Management expects the work to be finalized by September 5, 2017. Management informed the Board a pre-opening walkthrough by SED is expected in late August.

Mr. Adlin updated the Board of the continued evaluation of long-term real estate options for the school.

5. Finance Reports:

The updated cash flow projections, balance sheet, statement of cash flow and profit and loss statement were presented and discussed by the Board.

6. Ratify Staff Handbook and 403b Plan:

Mr. Green introduced a motion, seconded by Ms. Norman, to ratify the Staff Handbook.

Upon motion duly made and seconded, the Staff Handbook was unanimously approved by all of the Board members present.

Ms. Norman introduced a motion, seconded by Ms. Randazzo, to ratify the 403b Plan.

Upon motion duly made and seconded, the 403b Plan was unanimously approved by all of the Board members present.

7. Management Reports:

Mr. Gracia updated the Board on the staff hiring status and the position that remains open which is expected to be filled within the next few days. Mr. Gracia updated the Board on the student enrollment status and the continued efforts to enroll first graders until the start of operations.

Mr. Ortiz briefly updated the Board on the recent discussions of the Program Committee and the curricular plans.

Mr. Gracia also informed the Board of the interest in providing after-school program services to the students. Discussions on this initiative to be continued at a future meeting.

8. Fundraising:

Mr. Gracia informed that management awaits a decision on the recent grant application.

Mr. David updated the Board on the ongoing discussions and meetings with prospective fundraising consultants. Further discussions to continue at future Board meetings.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 8:55 pm.