

**Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music Community
Charter School**

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, December 19, 2017
6:00PM – 8:00PM Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, December 19, 2017 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Kenneth Grover (via videoconference)
- Ivonne Norman
- Robert Green (via videoconference)
- Melissa Randazzo Wagner
- Andrea Profili

The following Management members were present:

- Charlie Ortiz

The following were also in attendance for the initial part of the meeting

- Collin Raymond (CSBM)
- Heather Benveniste
- Debby Hirshman
- 2 students’ parent/guardian

1. Call to Order

Mr. David called the meeting to order at approximately 6:05 pm.

2. Public Comment:

A parent and a grandmother of two (2) school students shared their experiences and thoughts about the school and the staff.

3. Board Development and Fundraising:

Heather Benveniste and Debby Hirshman presented to the Board their respective proposals and plans of action for Board support, new board members recruiting and organizational advancement of the Board. The Board will revisit these discussions at future meetings.

4. Ratify Board Meeting Minutes from the November 21, 2017 Meeting (Resolution 1):

Ms. Norman introduced a motion, seconded by Ms. Randazzo. *Upon motion duly made and seconded, the Board Meeting Minutes for the November 21, 2017 Board Meeting were unanimously approved by all of the Board members present.*

5. Management Reports:

Mr. Raymond presented the financial reports as discussed during the Finance Committee meeting. Discussions to continue at the January Board Meeting.

The Board discussed the proposed amendments to the FPP, the revised check signing threshold and the opening of an escrow account (Resolutions 2, 3 and 4).

Ms. Norman introduced a motion, seconded by Ms. Randazzo to approve the FPP amendment, the check signing threshold and the escrow account. *Upon motion duly made and seconded, the FPP amendment, check signing threshold and escrow account were unanimously approved by all of the Board members present.*

Mr. Ortiz informed the Board that the school has been accepted to El Sistema U.S. program and may be eligible for a potential grant.

Mr. Ortiz confirmed the school's current legal counsel information.

The Board discussed the need for certain consultants and reviewed potential options. Further discussions to continue at future meetings.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:45 pm.