

**Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music Community
Charter School**

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, February 20, 2018
6:00PM – 8:00PM Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, February 20, 2018 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Kenneth Grover
- Robert Green
- Melissa Randazzo Wagner
- Andrea Profili
- Ivonne Norman

The following Management members were present:

- Charles Ortiz

1. Call to Order

Mr. David called the meeting to order at approximately 6:15 pm.

2. Ratify Board Meeting Minutes from the January 16, 2018 Meeting (Resolution 1):

Mr. Green introduced a motion, seconded by Mr. David. *Upon motion duly made and seconded, the Board Meeting Minutes for the January 16, 2018 Board Meeting were unanimously approved by all of the Board members present.*

3. Ratify Escrow Account transfer of \$25,000 in July 2018 (Resolution 2):

Mr. David introduced a motion, seconded by Ms. Norman. *Upon motion duly made and seconded, the Escrow Account transfer of \$25,000 in July 2018 was unanimously approved by all of the Board members present.*

4. Ratify Line of Credit application with the Neighborhood Trust FCU (Resolution 3):

Ms. Profili introduced a motion, seconded by Mr. Grover. *Upon motion duly made and seconded, the Line of Credit application with the Neighborhood Trust FCU was unanimously approved by all of the Board members present.*

5. Ratify proposed revisions to By-Laws (Resolution 4):

Upon discussion by the members, the Board decided to revisit the proposed revisions at the next Board Meeting.

6. Board Development and Fundraising:

The Board continued discussions related to potential new Board members.

Mr. David updated the Board on expected grants / donations and various fundraising efforts.

The Board discussed the idea of having sustaining donors, recognition of current donors and parent fundraising efforts. The Board briefly discussed implementing an annual gala. Discussions to be continued at future meetings.

7. Management Reports:

Mr. Ortiz updated the Board on the staffing status and planned hiring strategies / professional development for the 2018-2019 School Year. Mr. Ortiz informed the expected improvements to the school program and the number of classroom/grades based on expected enrollment.

Mr. Green presented the financial reports as discussed during the Finance Committee meeting. Discussions to continue at the next Board Meeting. The Board briefly discussed the line of credit application.

8. Board Retreat:

The Board Retreat is scheduled for April 15, 2018. Details to be discussed / decided at future meetings.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:52 pm.