

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
January 15, 2019
6:00 PM – 8:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, January 15, 2019 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Robert Green
- Arnold Adlin
- Ivonne Norman
- Vaughn Nichols
- Cynthia Ivanik

The following Management members were present:

- Charlie Ortiz

Also present were:

- Heather Benveniste (Development Consultant)
- Carlo Schiattarella (Schoolhouse Project)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:00 p.m.

2. Ratify the Board Meeting Minutes from the December 18, 2018 Meeting (Resolution 1):

Mr. David introduced a motion, seconded by Mr. Green to ratify the December 18, 2018 Board Meeting Minutes. *Upon motion duly made and seconded, the Board Meeting Minutes for the December 18, 2018 Board Meeting were unanimously approved by all of the Board members present.*

3. Facilities:

Mr. Adlin introduced Mr. Carlo Schiattarella from Schoolhouse Project. Mr. Schiattarella made a detailed presentation of the possibilities, anticipated costs/financing and logistics relating to the long term potential school site.

The Board engaged in a Q & A session and requested a sample budget to be provided to further discuss the options presented. The Board agreed to retain the services of Schoolhouse and proceed with the next steps as it regards the current potential site.

The Board discussed the other potential long term sites explored in the past as well as potential short term alternatives.

4. Management Reports:

Mr. Green presented the financial reports as discussed at the Finance Committee meeting.

Mr. Ortiz updated the Board on the current enrollment status and staff recruitment efforts which include info sessions, community outreach and promotional materials to be distributed.

5. Board Development:

The Board discussed fundraising efforts and potential commitments by recurring donors. Brief discussion regarding ideas for a Board Development Plan, a communication strategy and the future growth of the Board.

The Board also discussed the current committee structures and meeting schedules.

(Resolution # 2). A motion was made by Mr. Green, seconded by Mr. Nichols to approve the E.D. salary increase. *Upon motion duly made and seconded, the motion was unanimously approved by all of the Board members present.*

Due to the school holiday calendar, the Board agreed to hold the next meeting on Monday, February 25, 2019 at 5:30 p.m.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:55 pm.