

**Minutes from a Regular Meeting of the  
Board of Trustees of WHIN Music Community  
Charter School**

WHIN Music Community Charter School  
Board of Trustees Meeting  
Tuesday, March 20, 2018  
6:00PM – 8:00PM Full External Board Meeting

LOCATION:

WHIN Music Community Charter School  
401 West 164th Street  
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, March 20, 2018 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David (via videoconference)
- Kenneth Grover
- Robert Green
- Melissa Randazzo Wagner
- Andrea Profili
- Ivonne Norman

The following Management members were present:

- Charles Ortiz

1. Call to Order

Mr. Grover called the meeting to order at approximately 6:10 pm.

2. Ratify Board Meeting Minutes from the February 20, 2018 Meeting (Resolution 1):

Mr. Green introduced a motion, seconded by Ms. Randazzo Wagner. *Upon motion duly made and seconded, the Board Meeting Minutes for the February 20, 2018 Board Meeting were unanimously approved by all of the Board members present.*

3. Ratify Updated By-Laws (Resolution 2):

Mr. Green introduced a motion, seconded by Ms. Norman. *Upon motion duly made and seconded, the updated By-Laws with the revised language discussed were unanimously approved by all of the Board members present.*

4. Board Development and Fundraising:

The Board continued discussions related to potential new Board members. The Nominating Committee updated the Board on the upcoming meeting with a potential member and the status of the current incoming member.

Mr. David updated the Board on expected grants / donations and various fundraising efforts.

5. Management Reports:

Mr. Ortiz updated the Board on the staffing status, strategies for the 2018-2019 School Year, the ongoing hiring interviews and the informal visit by SED.

Mr. Green presented the financial reports as discussed during the Finance Committee meeting. Mr. Ortiz updated the Board on the status of the bank account fraud investigation and the line of credit meeting.

Mr. Ortiz informed 68 families have already confirmed their intent to return. There are currently 508 applications for enrollment. The enrollment lottery is scheduled for April 9, 2018.

Mr. Ortiz also updated the Board on the current efforts to secure a permanent site for the school. Discussions to be continued at future meetings.

6. Board Retreat:

The Board Retreat will be held on April 15, 2018 at 10:00 AM. The Board briefly discussed the agenda and location for the retreat.

***There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:20 pm.***