

Minutes from a Regular Meeting of the  
Board of Trustees of WHIN Music  
Community Charter School

WHIN Music Community Charter School  
Board of Trustees Meeting  
Tuesday, November 20, 2018  
6:00 PM – 8:00 PM Full External Board  
Meeting

LOCATION:

WHIN Music Community Charter School  
401 West 164<sup>th</sup> Street  
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, November 20, 2018 at 401 West 164<sup>th</sup> Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Robert Green
- Arnold Adlin
- Ivonne Norman
- Kenneth Grover
- Melissa Randazzo Wagner (via videoconference)
- Vaughn Nichols (via videoconference)
- Cynthia Ivanik

The following Management members were present:

- Charlie Ortiz

1. Call to Order:

Mr. David called the meeting to order at approximately 6:08 pm.

2. Approval of Mrs. Cynthia Ivanik as a WHIN Board Member (Resolution 1):

Mr. Green introduced a motion, seconded by Mr. David, to approve Ms. Cynthia Ivanik as a new WHIN Board of Trustees Member. *Upon motion duly made and seconded, the motion was unanimously approved by all of the Board members present.*

3. Ratify Board Meeting Minutes from the October 16, 2018 Meeting (Resolution 2):

Ms. Norman introduced a motion, seconded by Mr. Green to ratify the October 16, 2018 Board Meeting Minutes. *Upon motion duly made and seconded, the Board Meeting*

*Minutes for the October 16, 2018 Board Meeting were unanimously approved by all of the Board members present.*

3. Facilities:

Mr. Adlin and Mr. Ortiz updated the Board on the long term potential real estate options. The Board briefly discussed the anticipated financial implications, logistics and the necessary budgetary adjustments.

4. Board Development:

Mr. David updated the Board on the recurring donors, expected grants and the potential for a fundraising event and promotional materials.

The Board reviewed the Board consultant proposal and next steps for development.

5. Management Reports:

Mr. Green presented the financial reports as discussed at the Finance Committee meeting and the outcome of the financial audit.

Mr. Ortiz informed the Board of the upcoming school concert on December 20, 2018 at 3:00 p.m. Mr. Ortiz updated the Board on the current enrollment, discussed the anticipated grade composition for next school year and potential revisions to the school policies. Mr. Ortiz discussed the afterschool program and staff survey.

6. Executive Session:

A motion was made to enter into executive session to discuss personnel matters. The executive session began at 7:53 p.m. and concluded at 8:15 p.m.

**There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 8:17 pm.**