

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, September 17, 2019
6:00 PM – 8:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, September 17, 2019 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Kenneth Grover
- Robert Green
- Ivonne Norman
- Cynthia Ivanick
- Arnold Adlin

The following Management members were present:

- Charlie Ortiz
- Anne Cohen
- Annie Huynh

The parents of a WHIN student were also present.

1. Call to Order

Mr. David called the meeting to order at approximately 6:08 pm.

2. Ratify the Board Meeting Minutes from August 20, 2019 (Resolution 1):

Mr. Green introduced a motion, seconded by Mr. Grover, to accept the minutes. *Upon motion duly made and seconded, the Board Meeting Minutes for the August 20, 2019 Meeting were unanimously approved by all of the Board members present, with the agreed upon revisions.*

3. Facilities:

Mr. Adlin updated the Board on the status of the lease negotiations related to the school facilities. Brief discussions regarding tax and legal consulting needed as well as the necessary corporate structure. Discussions to be continued.

4. Management Reports:

Mr. Ortiz updated the Board on staffing and current active recruitment efforts for enrollment with the collaboration of the staff. The new school Handbook has been finalized and adopted.

Mr. Green presented the financial reports as discussed at the Finance Committee and informed the Board about an upcoming funding site visit.

5. Board Development and Fundraising:

The Board continued discussions regarding potential new Board members. Brief discussions regarding skills needed (PR/social media, accounting, musicians). The goal would be to add at least 2 new board members within the next year. The Board also discussed potentially having a Development Committee. Further discussions at the next meeting.

The Board Workshop initiative will begin on October 1, 2019 and will be lead by Ms. Norman on Succession Planning. The next Workshop will be on December 1, 2019 lead by Mr. Grover and Mr. Green on Charter Renewal.

6. Public Comment:

Public comments to the Board by the parents present.

7. Executive Session:

A motion was made by Mr. Grover, seconded by Ms. Norman, to enter into Executive Session to discuss personnel matters. The Executive Session began at 7:02 p.m. and concluded at 7:58 p.m.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 8:00 pm.