

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, October 20, 2020
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 6:00 PM via videoconference on Tuesday, October 20, 2020.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanick
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman

The following FOW Board members were present:

- Arnold Adlin
- Carlo Schiattarella
- Rosa Franco

The following Management members were present:

- Charlie Ortiz

Also present at the meeting:

- Collin Raymond (CSBM)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:03 p.m.

2. Real Estate:

Mr. Ortiz informed that the BSA meeting was held earlier today. No response from the DOT yet. The goal remains to open the new school facilities in the 21/22 School year. The organization is exploring different alternatives.

Mr. Schiattarella explained the due diligence process, time frame, anticipated costs and viability of other site options. Brief discussions regarding co-location options if necessary. Discussions on the school facilities to be continued.

(Resolution 1): Ms. Norman introduced a motion, seconded by Mr. Bederman to approve the due diligence costs estimated at \$85K. *Upon motion duly made and seconded, the diligence costs estimated at \$85K were unanimously approved by all of the Board members present.*

3. Finance:

Mr. Bederman updated the Board on the finances as discussed at the Finance Committee. The resolution of the SPED billing remains pending. The current budget accounts for the anticipated State funding cuts. The annual audit was conducted – clean opinion. No after-school program due to virtual learning thus, approximately \$20K monthly savings.

4. Program:

Mr. Ortiz updated the Board on the enrollment status and continued efforts to recruit despite the pandemic challenges. Mr. Ortiz explained that a temporary revision to the charter enrollment plan may have to be done due to the impact of the COVID-19 pandemic in school enrollment. Discussions to be continued.

A NYS remote learning survey was conducted, positive outcome (23% participation). The substitute Principal and new Curriculum Coach have joined the school.

5. Ratify the Minutes from the Board Meeting of September 15, 2020 and the Special Meeting of October 1, 2020:

(Resolution 2): Mr. Grover introduced a motion, seconded by Mr. David to ratify the Minutes from the Board Meeting of September 15, 2020 and the Special Meeting of October 1, 2020. *Upon motion duly made and seconded, the Minutes from the Board Meeting of September 15, 2020 and the Special Meeting of October 1, 2020 were unanimously approved by all of the Board members present.*

Mr. Ortiz informed that the Board meetings will now be conducted via Zoom. Mr. Ortiz also advised that Human Resources is transitioning to TriNet.

(Resolution 3): Mr. Green introduced a motion, seconded by Mr. David for the approval of the transition of HR to TriNet. *Upon motion duly made and seconded, the transition of HR to TriNet was unanimously approved by all of the Board members present.*

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:19 p.m.